

**Minor Use Permit: TIME EXTENSION**

	FEES*	INITIAL DEPOSIT*	FEE CODE
DPLU PLANNING	\$1,230		2642
DPLU ENVIRONMENTAL		\$1,410**	4900
DPW ENGINEERING		\$1,290	
DPW INITIAL STUDY REVIEW		\$2,890**	
STORMWATER		\$630	
DEH	SEPTIC/WELL		
	SEWER		
DPR			
<b>INITIAL DEPOSIT</b> <b>\$3,150**</b>			

VIOLATION FEE: none

\* **See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

\*\* Do not collect Environmental Fees for DPLU or DPW. Planner will determine if they are necessary

**NEW: Use our [Discretionary Permit Cost Guide](#) to get an idea of how much the County portion of your project may cost.**

**- Please read and follow instructions Step by Step!! -**

**Step 1:**

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files, then **submitted on CD's**. The forms have "Data Entry Form Fields" and can be completed and saved on your computer.

---- Written Request Stating the Reason for the Time Extension  
 366 [Environmental Review Update Application](#)  
 299 [Supplemental Public Notice Certification](#)  
 514 [Public Notice Package/Certification](#)  
 LUEG-SW [Stormwater Intake Form for Development Projects](#)

**Step 2:**

**In addition to the electronic copies on CD**, all forms/plans listed under **(Step 2)** must be completed, signed and **submitted as Hardcopies**.

346 [Discretionary Permit Application Form](#): **One (1) hard copy.**  
 524 [Vicinity Map/Project Summary](#): **One (1) hard copy.**  
 LUEG-SW [Stormwater Intake Form for Development Projects](#): **Two (2) hard copies.**

--- Public Notice package (see [DPLU-516](#) for details)  
 a. One (1) set of gummed labels on 8½" x 11" sheets containing the names and addresses of all property owners.  
 b. One (1) set of stamped **(with USPS Forever Stamps)** and addressed envelopes (4¼" x 9½" business size) for each property owner on the list.

**All forms listed below are informational only and shall not be submitted.**

These are available at: [DPLU Zoning Forms.](#)

298	Supplemental Public Notice Procedure
515	Public Notice Procedure
516	Public Notice Applicant's Guide
906	Signature Requirements
ZC001	Defense and Indemnification Agreement

**This application requires an appointment to submit.  
To schedule or cancel appointments please call (858) 694-2262.**

**NOTES:**

1. Save **each** whole Study, Report, Plot Plan, Map, etc., **as a single PDF file on CD(s).**  
Save as many PDF files as possible on each CD. Provide two (2) copies of each CD.
2. Do not collect Environmental Fees for DPLU or DPW. Planner will determine if they are necessary.
3. Inform applicant that project goes to local Community Planning Group and/or Design Review Board for recommendation.